

PLANETISE

Methodology & Content of National Needs Analysis Report

Objectives

The aim of the report is:

- to display the levels and nature of knowledge, awareness and engagement on environmental issues among youth;
- to identify and present the pedagogic tools that are available to each partner country;
- to identify the existing gaps regarding environmental education and knowledge;
- to identify the specific learning needs that the youth may have;
- to facilitate the targeted revision of the “Planetbook Game”.

Source of Information

Each National Needs Analysis Report will be based on two main sources of information:

1. Reading – Theory & Other Research
2. Research – Data Collection-questionnaires

1st Source: Each Partner Organization will conduct Literature search over the Web which involve reviewing of all readily available materials related to its country. These materials can include books, senior thesis papers, research papers, other research reports, relevant publications, articles from newspapers and magazines, on-line data bases, and any other published materials.

In order to facilitate and organize the Literature search over the Web, a Dropbox shared file will be created, entitled “Library” and containing sub-folders – 1 folder per partner organization (i.e. Library by KEAN, etc.), where each partner will upload to his/her folder the collected material (research papers/reports/articles/data bases/etc.).

Tool which will be used: Dropbox shared file entitled “Library”

2nd Source: In the meantime each Partner Organization will enter the results of the questionnaires in the common Excel which has been created, in order to extract useful information and identify and point out the needs, the problems and the overall environmental situation in each Partner Country.

Tool which will be used: Excel file entitled – Statistical Data Results

Important aspects

- The information should be organized and collated in a logical order;
- Bibliographic information should be recorded and included;
- Draft the report according to the given common format;
- Redraft & edit – Check that sections contain the required information, that information flows in a logical order and remove any unnecessary information.
- Write in a formal style and tone;
- Generally avoid personal pronouns, such as for example “I observed...” etc.

Format

- Language: English
- Electronic documents
- Length: at least 20 pages

Content

Each national Needs Analysis Report will focus on:

- Sanctioning the background situation of your country;
- Collecting information on the available and used training and learning opportunities for youth participants, and what pedagogic tools are available in your country;
- Environmental policies and strategies applied in your country.

I. Overview of the current environmental situation in your country.

Please, describe the environmental situation in your country following the points below:

- Aquatic environment: water resources and aquatic pollution (Freshwater/Drinking Water/ Coastal and marine environment/ Bathing water/ Fisheries, etc.);
- Atmospheric Pollution;
- Nature, National Parks and protected areas;
- Biodiversity and conservation of endangered species;
- Deforestation;
- Forest fires;
- Climate change and greenhouse gases;
- Municipal and toxic waste and waste treatment facilities.

II. Environmental Education for sustainable development.

Please, describe the training and learning opportunities for young people and what pedagogic tools are available in your country, as far as environmental education is concerned.

- Environmental Education at Schools;
- Educational programs;
- Centers of environmental education / Environmental Institutions;
- Environmental work camps;
- Special annual environmental educational events (i.e. Eco Festivals, etc.);
- Volunteerism in environmental organizations.

III. Environmental policies and strategies applied in your country.

- Laws, regulations & other policy mechanisms concerning environmental issues (*waste management, ecosystem management, maintenance of biodiversity, protection of natural resources, wildlife and endangered species*).
- Environmental protection strategies (minimize the increase of environment pollution, resource deterioration and biodiversity degradation, to raise the capability of responding climate change,

IV. Conclusion

Brief statement of what was found.

V. Bibliography:

Please, do not forget to refer to the source of data, using the example:

| Printed Source | Web Site |
|--|--|
| <ul style="list-style-type: none">• Author name• Title of the publication (<i>and the title of the article if it's a magazine or encyclopaedia</i>)• Date of publication• Place of publication• The publishing company of a book• The volume number of a magazine or printed encyclopaedia• The page number(s) | <ul style="list-style-type: none">• Author and Editor names (if available)• Title of the page (if available)• The company or organization who posted the webpage• The Web address for the page (called a URL) |

Examples:

Books Format:

Allen, Thomas B. *Vanishing Wildlife of North America*. Washington, D.C.: National Geographic Society, 1974.

Encyclopedia Format:

"Azimuthal Equidistant Projection." *Merriam-Webster's Collegiate Dictionary*. 10th ed. 1993.

Magazine & Newspaper Articles Format:

Kanfer, Stefan. "Heard Any Good Books Lately?" *Time* 113 21 July 1986: 71-72.

Website or Webpage Format:

Levy, Steven. "Great Minds, Great Ideas." *Newsweek* 27 May 2002. 10 June 2002
<<http://www.msnbc.com/news/754336.asp>>.

Structure of the report

| | |
|--------------------------|---|
| Title Page | <ul style="list-style-type: none"> Title of Report (Needs Analysis Report in Greece) Name of the Author/Editor (better use the Organization's name) Date |
| Table of Contents | The Sections of the report |
| Introduction | <ul style="list-style-type: none"> Will outline context, background and purpose Will define terms and sets limits of the research The reader/audience will easily identify what, how, why (Mainly uses past tense and can be written later although presented first) |
| Methodology | Will explain how research was done and outlines how the data was collected |
| Results/Findings | <p>Will present findings of the research (Facts from Research combined with the data from the Questionnaires)</p> <ul style="list-style-type: none"> Overview of the current environmental situation in your country. Environmental Education for sustainable development. Environmental policies and strategies applied in your country. |
| Conclusion | <p><u>Statement of what was found</u> Will present an interpretation and evaluation of the results - draw together different aspects of the findings.</p> |
| Appendix | Attachments of additional information (i.e. glossary etc.) |
| Bibliography | All bibliography used |